

Practical Action – Gedarif Office

FFA- SAMS Resilience project

TOR

Procurement of Small Means of Transportation (Tok Tok) for Agricultural Market Access

1. Background

Smallholder farmers faced challenges in accessing markets due to limited and inefficient transportation options. Poor rural infrastructure and lack of affordable transport increase post-harvest losses and reduce farmers' incomes. To address this challenge, **Practical Action within FFA-SAMS WFP resilience Project** intends to procure **Three Tok Tok (three-wheel motorized vehicles)** to facilitate the transportation of agricultural produce from farms to collection centers and local markets.

2. Objective

The main objective of this procurement is to enhance **agricultural market access** by providing reliable, affordable, and efficient transportation for smallholder farmers and farmer groups.

Specific objectives:

- 1- Reduce post-harvest losses
- 2- Improve timely delivery of agricultural produce to markets
- 3- Increase farmers' income through better market access
- 4- Strengthen local agricultural value chains

3. Scope of Work

The selected supplier shall:

- Supply **three Tok Tok (three-wheeled motorized vehicles)** suitable for rural and semi-urban agricultural transport
- Deliver the vehicles to Practical Action - **Gedarif Office**
- Provide user manuals and basic tool kits
- Provide warranty and after-sales support if applicable

4. Technical Specifications

Each Tok Tok should meet the following minimum specifications:

- 1- Vehicle type: Three-wheeled motorized transport heavy duty motorize (Tok Tok / Tuk-Tuk)

- 2- Engine capacity: Minimum **200– 300 cc**
- 3- Fuel type: **Petrol**
- 4- Load capacity: Minimum 1 Tonne
- 5- Cargo type: Open cargo bed suitable for agricultural produce
- 6- Ground clearance: Suitable for rural roads
- 7- Braking system: Reliable front and rear brakes
- 8- Spare tire: Yes
- 9- Lighting and indicators: Standard road-worthy system
- 10- Registration eligibility: Must comply with local transport regulations
- 11- Warranty: Minimum **12 months**

5. Quantity

Three heavy duty Motorize Tok Toks are required

6. Delivery Timeline

Within **two weeks** from contract signing

7. Supplier Qualifications

Interested suppliers must:

- Be legally registered and licensed to supply motor vehicles
- Have at least **years** of relevant experience
- Availability to access service and spare parts on demand in Gedarif
- Submit references from previous similar contracts (if available)

8. Evaluation Criteria

Bids will be evaluated based on:

- Compliance with technical specifications
- Price competitiveness
- Delivery time
- Supplier experience and reliability

9. Payment Terms

Payment shall be made as follows:

- **30%** upon contract sign
- **70%** upon successful receipt and handover to PA

10. Reporting and Handover

The supplier be informed that the final payment will be after:

- Submit delivery notes and inspection reports
- Hand over all documentation, including warranty certificates and manuals

11. Ownership and Use

The procured Tok Toks will remain the property of **rigestred association and cooperatives** and shall be used exclusively for agricultural market access activities small farmers.

12. Submission of Bids

Interested bidders should submit:

- Technical proposal
- Financial proposal
- Company registration documents
- Certificate from Tax for Vat