

Bidder Response Document (PR554750 - Cost Of Vaccine under Chicago - SK)

Date Document sent out:	06/02/2025
Date Bid Closes:	09/02/2025
Procurement person responsible:	Mohamed Abdalwahab

RETURN RESPONSE TO: SAVE THE CHILDREN	
Contact name	Mohamed Abdalwahab
E-mail	Mohammed,Hundgawi@savethechildren.org
Phone	
Fax	
Mobile	0911106073
Address	

SUPPLIER NAME:	
Contact name	
E-mail	-
Phone	
Fax	
Mobile	
Address	

Supplier confirmation of offer		Supplier stamp
Name		
Title		
Signature		

1. AWARD CRITERIA

SCI is committed to running a fair and transparent tender process and ensuring that all bidders are treated and assessed equally during this tender process. Bidder responses will be evaluated against four weighted categories of criteria: Essential Criteria, Sustainability Criteria, Capability Criteria, and Commercial Criteria.

1.1 ESSENTIAL CRITERIA

Criteria which bidders **must** meet in order to progress to the next round of evaluation. If a bidder does not meet any of the Essential Criteria, they will be excluded from the tender process immediately. These criteria are scored as 'Pass' / 'Fail'.

3.2 SUSTAINABILITY CRITERIA (10%)

Criteria used to evaluate the impact a supplier has on the environment, local economy and community. Bids will be evaluated against the same pre-agreed Criteria.

3.3 CAPABILITY CRITERIA (50%)

Criteria used to evaluate the bidders ability, skill and experience in relation to the requirements. Bids will be evaluated against the same pre-agreed Criteria.

3.4 COMMERCIAL CRITERIA (40%)

Criteria used to evaluate the commercial competitiveness of a bid. Bids will be evaluated against the same pre-agreed Criteria.

2. BIDDER RESPONSE DOCUMENT

1. INTRODUCTION

This document **MUST BE USED** by Bidders wishing to submit a bid. It is linked into 5 sections detailed below:

- [Section 1 – Essential Criteria](#)
- [Section 2 – Capability & Sustainability Questions](#)
- [Section 3 – Commercial Questions](#)

2. INSTRUCTIONS

Within each section there are instructions providing guidance to the bidder on what information is required. This guidance details the **MINIMUM** requirements expected by SCI. If a Bidder wishes to add further information, this is acceptable, but the additional information should be limited to only items that are relevant to the tender.

- For the avoidance of doubt, bidders are required to complete all items within the Bidder Response Document unless clear instruction is provided otherwise.
- If a Bidder does not complete the entire Bidder Response document, their submission may be declared void.
- If a Bidder is unable to complete any element of the Bidder Response Document, they should contact Save the Children through the using the contact details provided for guidance.

By submitting a response, the bidder confirms that all information provided can be relied upon for validity and accuracy.

SECTION 1 - ESSENTIAL CRITERIA

INSTRUCTIONS – Bidders are required to complete all sections of the below table.

Item	Question	Bidder Response	
		Yes / No	Comments
1	<p>MANDATORY CRITERIA: Supplier accepts Save the Children's 'Terms and Conditions of Purchase' included in Appendix I of this document, and that any work awarded from this tender process will be completed under the attached 'Terms and Conditions of Purchase'</p> <p>يقبل مقدم العطاء "شروط وأحكام الشراء" الخاصة بمنظمة يتم منحه من عملية حماية الطفولة المدرجة في الملحق 1 من العطاء هذه سيتم إكماله بموجب "شروط وأحكام الشراء" المرفقة</p>		
2	<p>MANDATORY CRITERIA: The Bidder and its staff (and any sub-contractors used) agree to comply with SCI and the IAPG's policies and code of conducts mentioned in Appendices of this document, throughout the sourcing process and during the term of any Purchase Order or Contract awarded. The polices listed below:</p> <p>1) Child Safeguarding Policy 2) Anti-Bribery & Corruption Policy 3) Human Trafficking & Modern Slavery Policy 4) Protection from Sexual Exploitation and Abuse Policy 5) Anti-Harassment, Intimidation & Bullying Policy 6) IAPG Code of Conduct.</p> <p>يوافق مقدم العطاء وموظفوه (وأي مقاولين فرعيين مستخدمين) وقواعد السلوك IAPG وسياسات SCI على الامتثال لسياسات المدرجة أدناه، طوال عملية المناقصة هذه وخلال مدة أي عقد ممنوح.</p> <p>1) سياسة حماية الطفل 2) سياسة مكافحة الإحتيال والرشوة والفساد 3) سياسة العبودية والاتجار بالبشر 4) مدونة قواعد السلوك IAPG 5) شروط المناقصة</p>		
3	<p>MANDATORY CRITERIA: The Bidder confirms it is not linked directly or indirectly to any terrorism related activity and does not sell any Dual Purpose goods / services that may be used in a terror related activity.</p> <p>يؤكد مقدم العرض أنه غير مرتبط بشكل مباشر أو غير مباشر بأي نشاط متعلق بالإرهاب ولا يبيع أي سلع / خدمات ذات غرض مزدوج يمكن استخدامها في نشاط متعلق بالإرهاب</p>		

4	<p>MANDATORY CRITERIA: The Bidder confirms they are not a prohibited party under applicable sanctions laws or anti-terrorism laws or provide goods under sanction by the United States of America or the European Union and accepts that SCI will undertake independent checks to validate this.</p> <p>يؤكد مقدم العرض أنهم ليسوا طرفًا محظورًا بموجب قوانين العقوبات المعمول بها أو قوانين مكافحة الإرهاب أو يقدمون سلعة بموجب عقوبات الولايات المتحدة الأمريكية أو الاتحاد بآجراء فحوصات مستقلة SCI الأوروبي ويقبل أن تقوم شركة للتحقق من صحة ذلك</p>	Yes / No	Comments

SECTION 2 – CAPABILITY QUESTIONS

Instructions – Bidders are required to complete all sections of the below table.

Item	Question	Bidder Response
1	<p>The bidder is to share three (3) examples of their experience in providing services similar to those included within the scope of the RFQ. Examples should include purchase orders (POs) and/or contracts with international non-governmental organizations (INGOs) and large multinational corporations (MNCs) if applicable.</p> <p>المراجع</p> <p>يجب على مقدم العطاء تقديم ثلاثة (3) أمثلة على خبرته في تقديم خدمات مماثلة لتلك المدرجة ضمن نطاق طلب عرض الأسعار. ينبغي أن تتضمن الأمثلة أوامر شراء و/أو عقودًا مبرمة مع المنظمات الدولية غير الحكومية والشركات الكبرى، إن أمكن.</p> <p>4o</p>	








2	<p>Bidder can meet the requirements set out in the RFQ</p> <ul style="list-style-type: none"> - Volume - Lead times - Specifications. <p>يمكن لمقدم العرض تلبية المتطلبات المنصوص عليها في طلب عرض الأسعار</p> <ul style="list-style-type: none"> - الكميات المطلوبة - المهلة الزمنية للتوصيل - الموصفات 	
4	<p>The bidder agrees to be responsible for all defects and losses before the ownership of goods or services is transferred to the organization</p> <p>يوافق مقدم العرض على تحمل كافة العيوب والخسائر قبل انتقال ملكية السلع أو الخدمات إلى المنظمة.</p>	

SECTION 3 – COMMERCIAL QUESTIONS

Item	Question	Bidder Response
1	<p>Bidder is to provide a financial offer in SDG</p> <p>يجب على مقدم العرض تقديم عرض مالي بالجنيه السوداني.</p>	<p style="text-align: center;">Yes / No (If no, please specify how long is the fixed pricing period)</p>

2	The bidder's financial offer/proposal will be fixed for at least three months. سيكون العرض المالي/المقترح المقدم من مقدم العطاء ثابتاً لمدة لا تقل عن ثلاثة أشهر.	Please Indicate If the Financial Offer Has Been Provided. (Yes / No)

Appendix I

We, the Bidder, hereby confirm we compliance with the following policies and requirements:		
Policy	Policy / Document	Signature
Terms & Conditions of Purchase	 Terms And Conditions of Purch	
Child Safeguarding Policy	 Child Safeguarding Policy.pdf	
Anti-Bribery & Corruption Policy	 Anti-Bribery & Corruption Policy.pc	
Human Trafficking & Modern Slavery Policy	 Human Trafficking & Modern Slavery Pc	
Protection from Sexual Exploitation & Abuse	 Protection from Sexual Exploitation	
Anti-Harassment, Intimidation & Bullying Policy	 Anti-Harassment, Intimidation & Bully	
IAPG Code of Conduct	 IAPG Code of Conduct for Agenci	