

Request for Quotation

FROM	NORWEGIAN REFUGEE COUNCIL
Address	White Nile State, Kosti, AO
City	Kosti
Country	Sudan
Phone #	+249 91 1736704
Email	mohammed.alkhidir@nrc.no

Kindly fill this information	
Supplier name	
Address	
City	
Country	
Phone #	
Email	

The office of the Norwegian Refugee Council invites your company to submit a price quotation for the following service in accordance with the requirements detailed below. You may use your company format or fill up the table below. Please carefully read the instructions on page 2.

Request for Quotation Requirements			
RFQ #:	PF-KSI-AO-124	Currency	USD - SDG
RFQ Issuing Date:	Aug 15, 2023	Bid Validity Period (days):	Preferably 30 days
RFQ Closing Date:	Aug 20, 2023	Required Delivery Date:	Aug 30, 2023
RFQ Closing Time:	12:00 PM (GMT +2)	Required Delivery Destination:	Alagayaa refugee camps
Questions to the RFQ	mohammed.alkhidir@nrc.no	Required Delivery Terms:	Certificate of Completion

To be filled by NRC				To be filled by Supplier	
Item #	Description/ Specifications	Unit	Quantity Required	Unit Price	Total Price
#	By populating and pricing the BOQ items below, the Tenderer certifies and confirms his complete acquaintance with and understanding of the Site Conditions, Work Scope, Designs, Specifications, BoQ, the prevailing market conditions and the local laws and regulations. All and any other items not priced hereunder shall be deemed part of the Unit Rate Pricing. All works should be done according to the code of practice, Engineering Standards and the Instruction/ Satisfaction of NRC	Service			
1	Rehabilitate the construction of the tap stands by dismantling and cutting the old one, using the same red bricks and provide cement, sand and all required materials to reconstruct the base of new distribution point in elevation of 30cm, conduct backfilling operations and removal of the solid waste, that must be done according to the supervising engineer instructions.	5	Job		
2	Supply and construct concrete base at the top of the body of the tap stand in the dimensions of 200cm*80cm, and elevation of 10cm and construct (Ashayer) for the holder of the taps as clarified on the design and according to the supervising engineer instructions .	0.2	M3		
3	Supply and construct concrete pillar in a dimension of 200cm*15cm, and elevation 50cm, concrete mixture ratio 1:2:4, that should be done according to supervising engineer instructions.	0.3	M3		

4	Supply cement for construction works, National production, Good and approved quality, 50kg net weight of each bag (Portland Cement Bags), Good and approved quality when receiving at work site and sand good and approved quality when receiving at work site to make wall plastering with concrete mixture ratio 1:6 , according to supervising engineer instructions.	5	M2		
5	Supply of plumbing materials for 5 tap stands (2 inch Valves, taps 3/4, 2x3/4 T.crosses, 2 inch pipes etc., construct taps pillar and connect it to the main pipeline of the network that should be done according to supervising .	5	Lumpsum		
6	Supply and construct manhole from red bricks, cement with concrete cover in a dimension of 60cm*60*cm*60cm and connect that to the pipes of the drainage system.	5	Lumpsum		
7	Painting with good quality of paints (Almohands) including all work materials drum 15kg for 5 taptands.	5	Lumpsum		
8	Supplying materials for drawing logos and writing project name , using body side of tap stands in dim (40cm*40cm) we approach 3 logos , as per NRC engineer satisfaction .	5	Lumpsum		
GRAND TOTAL (Including VAT)					
Specify Currency (USD or SDG)					

Delivery Lead Time (in days, from receipt of NRC Purchase Order Or contract signature)	
Bid Validity Period	
Preferred payment terms ex: (after 100% work completion, Instalments...etc.)	

Name	
Position	
Date Signature Stamp	

RFQ Terms & Conditions

Manner of Submission:

- By hand in a sealed envelope to NRC central area office located in **White Nile - Kosti**
- By email to the dedicated and secured email address: mohammed.alkhidir@nrc.no (offers received on other email addresses will not be considered) with subject: **PF-KSI-AO-124**
- Before the Closing date & Time mentioned above. Companies who do not submit their quotation by this deadline will not be considered

Requirements:

- All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests differently
- Bids must be submitted in the currency indicated in the RFQ. Bids in other currency might not be accepted
- Bids must be valid for the validity period indicated in the RFQ. Bids not meeting this validity period might be disqualified
- All enquires and questions should be addressed to the email given in the RFQ details section. All questions and answers will be shared with all invited suppliers.
- NRC reserves the right to accept or reject the whole or part of your quotation based on the information provided. Incomplete quotations which do not comply with our conditions will not be considered.

Assessment Criteria:

- All bids received and accepted will be evaluated based on the following:
- **Step 1:** Administrative compliance check: Each bid will be checked to ensure compliance with all the RFQ requirements
- **Step 2:** Technical Evaluation: All bids will be technically evaluated based on “best value for money”
- **Step 3:** Financial Evaluation: Price in comparison to NRC established expectation and in comparison, to other bidders of comparable technical quality

Mandatory documents:

Requested document	Check (Y/N)
Company registration Certificate	
Tax registration certificate	
NRC RFQ to be signed and stamped in each page	
Company profile including relevant experience (if available)	
Work execution Plan	

Payment terms:

- Payment will be made within **30 days** of receipt of goods, by bank transfer/cheque only.

<p>NRC is obliged to ensure that its procurement decisions are clearly justified and documented and keeping within the Donors mandatory principles. In that regard, full and on-the-spot access must be granted to representatives of NRC, the Donor or any organisation or person mandated by it, to premises belonging to NRC or its contractors. The right to access shall include all documents and information necessary to assess or audit the implementation of the contract.</p> <p>NRC also expects suppliers who process personal data to comply with the General Data Protection Regulation (EU GDPR) and any relevant national legislation. Suppliers processing personal data on an NRC contract will be required to sign a data processing / sharing agreement as part of the contract. Refusal to sign such an agreement constitutes refusal of the contract terms and forfeiture of the contract on the part of the supplier.</p> <p>If the activities of the contract take place in areas with Explosive Hazards, NRC accepts no liability for injury and/or death to contractor’s staff or damage to contractor’s property.</p>	<p>Anti-money laundering, anti-bribery, anti-corruption and anti-terrorism legislation and donor regulations require NRC to screen contractors against various international lists to ensure due diligence. Submission of the quotation constitutes acceptance of these screening practices.</p> <p>NRC aims to purchase products and services with minimum environmental impact. Environmental considerations form part of the NRC selection criteria, and NRC reserves the right to reject quotations provided by suppliers not meeting these standards.</p> <p>All suppliers doing business with NRC should maintain high standards on ethical and environmental issues, respect and apply basic human and social rights, ensure non-exploitation of child labour, and give fair working conditions to their staff. Suppliers will be required to sign and submit an Ethical Standards Declaration, together with their bid.</p> <p>NRC reserves the right to reject quotations provided by suppliers not meeting these standards.</p>
---	--