

Facilitator Terms of Reference on Self-Reliant Trainings for Young People on Life Skills for Success (LS4S)

Number of the Facilitators: 2

Duration of the contract: 3 Months

Duty station: 60% Khartoum and 40% Gadaref

1. Background

Save the Children International in Sudan is working across Sudan (Khartoum, South, West and North Kordofan, North, West & Central Darfur States, Blue Nile, and the Red Sea State). Our thematic coverage includes Child Rights Governance, Child Protection, Education, Health, Nutrition, WASH, Livelihoods, And Humanitarian Emergencies. We maintain diversified sources of funding including SIDA, OFDA, ECHO , GSK, WFP , UNICEF , UNHCR , etc.

Life Skills for Success (LS4S) is Save the Children's common approach designed to help young people to gain foundational skills, competencies, behaviors, attitudes, and unique qualities that enable them to navigate their environment, work well with others, perform well in the workplace and achieve their life goals. The adolescent and youth male and female (young people 10 -24 years old) equitably acquire five core sets of transferable life skills (TLS) to support their transition into work and, in turn, support their ability to invest in their children's wellbeing. Therefore, Save the Children is looking for qualified technical support to conduct self-reliant training on LS4S. The syllabus and training materials will cover five core transferrable skills:

- 1) Social skills.
- 2) Higher-order thinking skills.
- 3) Self-control.
- 4) Positive self-concept.
- 5) Communication.

2. Introduction

SCI will utilize the 'Life Skills for Success (LS4S) common approach in the locations targeted by this activity, LS4S training requires experienced master trainers responsible for delivering structured LS4S sessions to identified Adolescents and Youth. After the selection process for the facilitator is made, SCI will train the facilitators on the contextualized curriculum of LS4S. The facilitator will use Save the children's developed LS4S curriculum, and personal best practices and experience to conduct theoretical and practical training for 720 identified people in Khartoum and Gedarif States. The training will be conducted through 24 patches for both states and each patch will consist of 3 individuals.

3. Objective Of Technical Support

The objective of this support is to conduct capacity-building training on LS4S covering the five core transferrable skills.

4. Specific Objectives

The main goal of the youth resilience-building training is to train and support young people to succeed in work and life, other goals include ensuring trainees:

- Acquire five skills to help youth identify and capitalize on decent work opportunities in the future and these skills include; Communication, Higher-Order Thinking skills, Positive Self-Concept skills, Positive Self-Concept skills, Self-control and Social skills.
- Able to develop positive life choices and the necessary skills to positively cope with challenges in their family, the community, and the workplace.
- Make positive decisions that support their safety and engage further with host populations.

5. Methodology

- Pre-assessment and post-assessment analysis.
- Use Adult learning principles.
- Experiential learning cycle and process.
- Consider all types of learning styles.

- Action planning.
- Planned follow-up support, one-on-one and group coaching, and mentoring support.

6. Facilitator' (s) Scope of Work

The Consultant(s) undertake(s) to perform the services with the highest standards of professional and ethical competence and integrity. The Consultant(s) is strongly encouraged to develop highly interactive and practical outputs for this consultancy.

The Consultant(s) is required to perform the following functions at minimum:

- 1- Collaborate with SCI technical team to develop and implement the training including:
 - Developing and finalizing the agenda for the training based on the number of days agreed and sharing for feedback.
 - Developing/elaborating the following:
 - i. The methodology/approach to the training;
 - ii. A set of workshop materials, as guided by the set of LS4S training materials, which should include an Instructor's Manual and Guide, the Participants' Resource Package, and a standard PowerPoint presentation should be included. The PowerPoint presentation should be made available in an electronic form.
- 2- Facilitate the training based on the agreed agenda, training objectives and outputs.
- 3- Prepare a monthly report of the Consultancy that includes an assessment of participant evaluations. The participant evaluations should review at a minimum the standard of instruction, practical exercises, and logistical arrangements. The workshop materials will be finalized after the conclusion of the training workshop based on participants' observations and feedback and will be included in the monthly reports.

7. MAJOR DELIVERABLES/OUTPUTS.

The deliverables/outputs of this assignment are:

- An inception report, which details the methodology/approaches and timelines, associated with this consultancy and outlines a draft agenda for the training workshop. This report should demonstrate consideration of gender and safe guarding issues. To be submitted within two weeks after the end of the ToT training.
- The final agreed agenda for the training and the full complement of workshop materials. To be submitted a minimum of five one weeks prior to convening the workshops.
- Develop a detailed session plan and agreed with Save the Children.
- Conduct resilience-building training using SCI LS4S Curriculum targeting 720 individuals, divided in 24 patches.
- Produced a comprehensive training narrative report detailing the experiences and challenges encountered in carrying out the assignment and recommendations for the way forward. The final report on the training including a thorough evaluation of the workshop. The analysis must include treatment of gender issues and Safeguarding Issues.

8. Management Roles and Responsibilities:

The consultant(s) will receive support from the Save the Children's EAMR Program Manager and EAMR Coordinator (based in Khartoum, Sudan and Child Protection Technical Specialist.

Save the Children will:

- Provide logistical support in support of consultants tasks outlined above.
- Provide technical support to ensure the activities meet the objectives of the consultancy.
- Pay the professional fee to consultant(s).
- Review/comment on deliverables and provide feedback, which the consultant will respond to.

- If Save the Children and the consultant agree that travel for main tasks is safe and permissive, Save the Children will meet the costs associated with travel including travel cost and accommodation.

9. Qualifications

- Bachelor's degree in social work, psychology, or human services field required.
- 2+ years of Training facilitation experience is an important asset; strong willingness to further develop training competences.
- Excellent communication skills including public speaking and presentation skills.

10. Knowledge/Skills/Abilities

- Experience in team leadership and management.
- Must possess a sincere interest in children, maturity, self-control, and sound judgment.
- Must have a working knowledge of positive child development and positive behaviour management skills.
- Must have the energy, initiative, and ability to get things done within specific time frames.
- Possess skills for communicating clearly and knowledgeably.
- Demonstrated ability to make objective decisions and fairly discipline.
- Ability to manage groups in an efficient and friendly manner.
- Highly motivated individual with the desire to make a difference.
- Must uphold the policies and procedures of Save the Children Child safeguarding policy.

11. Proposals Evaluation Criteria

Save the Children will review and score all the proposals submitted by the consultant. The evaluation of the applicants/bidders will be based on the criteria set above. The consultant is expected to provide detailed information based on the given framework to ensure fair and effective comparison. The best value of money will be determined based

on the technical and financial proposal. The proposals submitted will be reviewed based on the following criteria:

Segment/content Rating	Rating
Required expertise (skills) and experience of the consultant to carry out the tasks outlined.	80%
Best value for money.	20%
Total	100%

12. Payment

The payment shall be on monthly bases after submitting a monthly training report, which includes training packages (PPT and deliver notes), and the report which will be validated by EAMR project team.