

DATE: 23/07/2023

REQUEST FOR QUOTATION No:23/UNHCR/SDNEL/SUP/RFQ/07

READVERTISEMENT OF PROVISION OF FUEL

QUOTATION TO BE RECEIVED ON OR BEFORE: 30/07/2023 by 23:59 Sudan Time

The Office of the United Nations High Commissioner for Refugees (UNHCR), Sudan requests your price offer for the supply and deliver Quantities mentioned are only estimates and they may increase or decrease depending on changes in UNHCR's requirements. requests your price offer for the Supply and Delivery of Regular (Normal) Fuel (Diesel & Gasoline) for UNHCR Vehicles in El Fasher for the duration of Five (5) months starting from August up to end of December 2023

The following annexes are integral part of this RFQ:

- Annex A: Specification and Financial Offer Form
- Annex B: Vendor Registration Form (For suppliers who are not registered with UNHCR)
- Annex C: UNHCR's General Conditions of Contracts for the Provision of Goods, and services.

**1. Technical Requirements:**

Technical details of our requirements are in Annex A and as follows. The goods you are offering must meet the requirements.

Description	Specifications	UOM	Qty
Diesel Fuel	The 2000/2005 standards were accompanied by an introduction of more stringent fuel regulations that require minimum diesel cetane number of 51 (year 2000), maximum diesel sulfur content of 350 ppm in 2000 and 50 ppm in 2005, and maximum petrol (gasoline) sulfur content of 150 ppm in 2000 and 50 ppm in 2005. "Sulfur-free" diesel and gasoline fuels ( $\leq$ 10 ppm S)	Litter	20,000

UNHCR may also undertake its own inspection of the product prior to entering a contract with the vendor and/or periodically throughout the contract at a place specified by the vendor.

**2. Delivery Point:** DAP UNHCR El Fasher.

**3. Delivery Lead time:** Please clearly mention your delivery lead time (**Max 30 Days**).

**4. Financial Offer:** Please submit your price offer, using the financial form (**Annex B**). Your offer can be in **USD or SDG** for financial evaluation purposes only offers in **other currencies** shall be converted to **USD** using the official UN exchange rate. Your prices must be inclusive of costs like production, overhead, exchange rates and other risks, transportation up to **El Fasher** UNHCR shall not accept any requests for additional payments after reception of your

offer. Please ensure that your financial offer does not have cancelations or corrective fluid on it. Any offer with corrective fluid shall be disqualified.

**5. Your prices must include the printing of logos and messages**

UNHCR is Tax exempted, in this regard, price has to be given without VAT

**6. Award Criteria:** The lowest priced, substantially compliant offer will be recommended for a contract award.

Your quotation must be valid for at least 30 calendar days. The standard payment terms of UNHCR is net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached ANNEX-C the UNHCR's General Conditions of Contracts for the Provision of Goods. You must clearly indicate in your quotation if you accept them.

**7. RFQ Submission:** We would appreciate receiving your quotation on or before **30/07/2023** at **23:59 Sudan Time by one of the following ways:**

7.1. By e-mail in an attached PDF format to sudefrq@unhcr.org with **RFQ 23/UNHCR/SDNELF/SUP/RFQ/07** in the subject line

**Or**

In a sealed envelope addressed to:  
Supply Unit, UNHCR El Fasher Sub-Office  
El Fasher, North Darfur

On the envelope, please mention the following mention:

**RFQ 23/UNHCR/SDNELF/SUP/RFQ/07**  
Name of your firm (Mandatory)  
C/o - Supply Unit

Please, ensure to use the format provided (Annex B) and that your calculations of unit and total prices are accurate.

Please indicate in the e-mail subject field:

Thank you for your kind attention.

Supply Chain, UNHCR Darfur Sudan



Handwritten signature and date: 30/7 2023