

DATE: 4 July 2022

REQUEST FOR QUOTATION: No. RFQ/HCR/GSO/2022/023

PROVISION OF SERVICES FOR THE CONSTRUCTION OF TWO (2) TUKULS AND ONE (1) RAKUBA AT IN UNHCR COPREMISES IN DOKA TOWN, EASTERN GALABAT LOCALITY, GADARIF STATE

QUOTATION TO BE RECEIVED BY: 13 July 2022, 15:00HRS SUDAN STANDARD TIME

The Office of the United Nations High Commissioner for Refugees (UNHCR) established on December 14, 1950, by the United Nations General Assembly requests your price quotation for the **Provision of Services for the Construction of Two (2) Tukuls and One (1) Rakuba at UNHCR Premises in UNHCR Compound in Doka Town, Eastern Galabat Locality, Gedaref State** as per attached Annex A (BOQ).

1. REQUIREMENTS

Please include the following price information in your quotation (without VAT).

Description/Specification: Provision of Services for the Construction of Two (2) Tukuls and One (1) Rakuba at UNHCR Premises in Doka Town, Eastern Galabat Locality, Gedaref State as per the attached Annex A and Annex C.

- **Location:** UNHCR Office in Doka Town, Eastern Galabat Locality, Gedaref State
- **Delivery time:** One months.

NOTE:

All the participating potential bidders are encouraged to inspect the construction site before submitting their offer. There will be no site visit organized by UNHCR, therefore each bidder will be required to organize their own visit to the site and call Mr. Ahmed Elgoni at 0911283503 whom will conduct an on-site meeting on 13 July 2022 at 11:00 hour to get a better approach and understanding of the works required.

2. RFQ DOCUMENTS-ANNEXES.

The following annexes form an integral part of this Request for Quotation

Annex A: Bill of Quantity (BOQ)

Annex B: Financial Offer Form

Annex C: Technical Drawing Proposed Design for the New UNHCR Doka Compound

Annex D: Vendor Registration Form.

Annex E: UNHCR General Conditions of Contracts for the Provision of Goods and Services - July 2018

Annex F: UN Supplier code of conduct.

Please note that UNHCR has tax and duty exemption status.

BID VALIDITY: You are requested to hold your offer valid for **90 days** from the deadline for submission. UNHCR will make its best effort to select a firm within this period.

PAYMENT: Payment will be made within **30 days** of receipt in UNHCR, Gedaref office of complete documents in good order after satisfactory delivery of goods/services. UNHCR does not undertake to pay by letters of credit or in advance of delivery.

CURRENCY OF PAYMENT: Payment will be made in the currency in which the purchase order is issued.

For further information on UNHCR, please see <http://www.unhcr.org>

IMPORTANT: UNHCR Primary Bank is the Blue Nile Meshrag Bank and therefore can only facilitate payments through the local banks and not in banks outside of Sudan and therefore the current market condition and Central Bank of Sudan regulations and policies must be factored in before submitting your quote.

Vendor Registration Form: If your company is not registered with UNHCR or have not been active or have not received a UNHCR PO for more six (6) months, you should complete, sign and submit with your technical proposal the Vendor Registration Form (Annex D).

3. CLARIFICATIONS

Bidders are required to submit any request for clarification or any question in respect of this RFQ by e-mail to eldukhei@unhcr.org; khalils@unhcr.org The deadline for receipt of questions is **13 July 2022, 23:59 HRS** Sudan Standard Time. Bidders are requested to keep all questions concise.

Please note that these terms and conditions (**Annex E**) will be strictly adhered to for the purpose of any future contract.

4. YOUR OFFER

Your Offer shall be prepared in **English**.

Please submit your offer using the submission template provided. It should conform to the requirements and contain all information required. The offers not conforming to the requested format will not be taken into consideration for evaluation.

5. RFQ SUBMISSION.

We would appreciate receiving your quotation/offer on or before **13 July 2022, 15:00 HRS Sudan Standard Time** by return only to email: sudgesu@unhcr.org or at the Office of the Supply Unit at UNHCR Sub Office Gedaref located at Dem Hamad West, Gedaref Town.

Please be aware of the fact that the e-mail policy employed by UNHCR limits the size of attachments to a maximum of **[20] Mb** so it may be necessary to send more than one e-mail for the whole submission.

Please indicate in the e-mail subject field:

- RFQ Number: **RFQ/HCR/GSO/2022/023**
- Name of your firm:
- Number of e-mails that are sent (example: 1/2, 2/2)

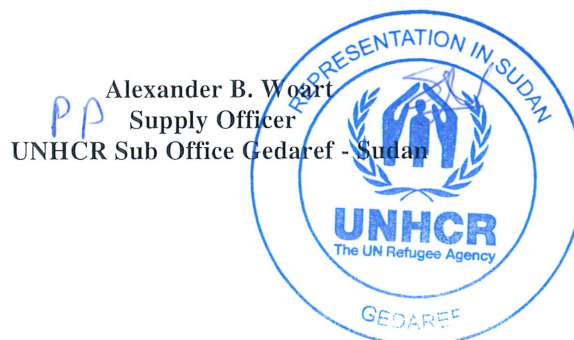
Bids received after the deadline for submission of bids and bids transmitted in any other manner than those indicated above may not be considered.

Information provided by the bidder will constitute the basis for eventual purchase order(s). UNHCR may, at its discretion, extend the deadline for the submission of proposals, by notifying all prospective suppliers in writing. The extension of the deadline may accompany a modification of the solicitation documents prepared by UNHCR at its own initiative or in response to a clarification requested by a prospective supplier.

Your quotation must be valid at least for **[90] days**. The standard payment terms of UNHCR is net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached in (**Annex E**) the UNHCR's General Conditions of Contracts for the Provision of Goods and/or Services-Rev July 2018. You must clearly indicate in your quotation if you accept them.

Thank you for your kind attention.



For further information on UNHCR, please see <http://www.unhcr.org>

ANNEX A – Bill of Quantity (BOQ)

RFQ/HCR/GSO/2022/023

BOQs for Construction of two (1) Tukuls and one (1) Rakuba in Doka Compound:

Item	Description	Unit	Qty
1	Accommodation Tukul - diameter 5m		
1.1	Excavate for Strip foundation 30x50cm, as per drawings & specifications	ML	16
1.2	Provide and lay granular fill of approved type 20cm thick, well-watered and compacted	M ³	4
1.3	Provide and build 1½ (one and half) brick wall in cement mortar 80cm total height, 30cm under ground level and 50cm over ground level in cement mortar 1:6 as per specifications & drawings.	M ²	13
1.4	Provide and build one brick wall in cement mortar 1:6, 220cm total height as per specifications & drawings.	M ²	36
1.5	Provide materials and construct roof made of Ban woods not less than 10cm thickness used as rafters, Bamboo purlins each 20cm c/c both ways covered with grass (BOOS) Guttia Style as per drawings and specifications.	Job	1
1.6	Provide & lay reinforced concrete mix (1:2:4), 10 cm thick for floors reinforced with 10mm steel bar each 20cm c/c as per specifications & drawings	M ³	2
1.7	Provide & apply internal and external plaster of cement mortar 1:6 for walls with clean and fine sand to give a total thickness of 20mm for walls, as per specifications & drawings	M ²	90
1.8	Supply & apply internal and external painting, 3 coats of emulsion paint of approved brand and manufacture, including priming coat to give an even shade, thoroughly brushing the surface free from mortar. For existing building and verandah in block -1-	M ²	90
1.9	Supply and fix white ceramic floor tiles 400x400mm with min. 8mm thickness. (first sorting) the joints are to be properly grouted grey cement slurry @ 3.3 kg per sqm including pointing in porcelain tiles mixed with pigment & curing. in cement mortar of proportion (1:3) to proper line including cutting to required size & shape & fixing at corners splays & chambers, for block (1)	M ²	20
1.10	Provide, manufacture and fix painted finished steel metal door 220x120cm using 4x8cm rectangular and square sections & 3mm steel sheet, lock and color as required directed by Engineer, including all accessories and hardware as approved.	No	1
1.11	Provide, manufacture, assemble & fix metal steel window 100 x 100cm Main frame from rec. steel pipe (4x8cm), Leaf from rec. steel pipe (4x8cm) filled with bended steel sheet 3mm thick complete with paint, external grills as directed by Engineer	No	2
1.12	Supply and fix 4 feet florescent light set with casing. The rate is including the wiring switches, conduits and all necessary accessories	No	2

For further information on UNHCR, please see <http://www.unhcr.org>

1.13	Supply and install 15amp socket. The rate is including the wiring switches, conduits and all necessary accessories	No	2
1.14	Supply, install and connect 65" wall fan (orient). The rate is including the wiring switches, conduits and all necessary accessories	No	2
1.15	Supply, install and AC 6000 unit	No	1
2	Pergola / Rakuba between the 2 Tukuls		
2.1	Excavate for Strip foundation 30x50cm, as per drawings & specifications	ML	9
2.2	Provide and lay granular fill of approved type 20cm thick well-watered and compacted.	M ³	4
2.3	Provide and build 1½ (one and half) brick wall in cement mortar 1:6, 130cm total height, 30cm under ground level and 100cm over ground level as per specifications & drawings.	M ²	9
2.4	Provide materials and construct roof made of Ban woods not less than 10cm thickness used as columns, rafters, Bamboo purlins each 20cm c/c both ways covered with grass (BOOS) same as Guttia Style as per drawings and rules of workmanship	Job	1
2.5	Provide & lay reinforced concrete mix (1:2:4), 10 cm thick for floors reinforced with 10mm steel bar each 20cm c/c as per specifications.	M ³	1.8
2.6	Provide & apply internal and external plaster of cement mortar 1:6 for partition walls with clean and fine sand to give a total thickness of 20mm for walls, as per specifications & drawings	M ²	20
2.7	Supply & apply internal and external painting, 3 coats of emulsion paint of approved brand and manufacture, including priming coat to give an even shade, thoroughly brushing the surface free from mortar.	M ²	20
2.8	Supply and fix white ceramic floor tiles 400x400mm with min. 8mm thickness. (First sorting) the joints are to be properly grouted grey cement slurry @ 3.3 kg per sqm including pointing in porcelain tiles mixed with pigment & curing. in cement mortar of proportion (1:3) to proper line including cutting to required size & shape & fixing at corners splays & chambers	M ²	18
2.9	Supply and fix 4 feet florescent light set with casing. The rate is including the wiring switches, conduits and all necessary accessories	No	2
2.10	Supply and install 15amp socket. The rate is including the wiring switches, conduits and all necessary accessories	No	2
2.11	Supply, install and connect 65" ceiling fan (orient). The rate is including the wiring switches, conduits and all necessary accessories	No	2

ANNEX B – FINANCIAL OFFER FORM

RFQ/HCR/GSO/2022/023

PROVISION OF SERVICES FOR THE CONSTRUCTION OF TWO (2) TUKULS AND ONE (1) RAKUBA IN UNHCR DOKA PREMISES

QUANTITY / ANY OTHER DISCOUNTS (PLEASE SPECIFY):

--

THE PROPOSED DISCOUNTS WILL BECOME AN INTEGRAL PART OF YOUR BID SUBMISSION

PAYMENT TERMS: ACCEPTANCE OF UN PAYMENT TERMS (I.E., 30 DAYS NET FROM RECEIPT OF DOCUMENTS)

YES NO

BIDDER NAME:

BOQs for Construction of two Tukuls and one Rakuba in UNHCR Doka Compound:

Item	Description	Unit	Qty	Unit Rate (SDG)	Amount (SDG)
1	Accommodation Tukul - diameter 5m				
1.1	Excavate for Strip foundation 30x50cm, as per drawings & specifications	ML	16		
1.2	Provide and lay granular fill of approved type 20cm thick, well-watered and compacted	M ³	4		
1.3	Provide and build 1½ (one and half) brick wall in cement mortar 80cm total height, 30cm under ground level and 50cm over ground level in cement mortar 1:6 as per specifications & drawings.	M ²	13		
1.4	Provide and build one brick wall in cement mortar 1:6, 220cm total height as per specifications & drawings.	M ²	36		
1.5	Provide materials and construct roof made of Ban woods not less than 10cm thickness used as rafters, Bamboo purlins each 20cm c/c both ways covered with grass (BOOS) Guttia Style as per drawings and specifications.	Job	1		
1.6	Provide & lay reinforced concrete mix (1:2:4), 10 cm thick for floors reinforced with 10mm steel bar each 20cm c/c as per specifications & drawings	M ³	2		
1.7	Provide & apply internal and external plaster of cement mortar 1:6 for walls with clean and fine sand to give a total thickness of 20mm for walls, as per specifications & drawings	M ²	90		
1.8	Supply & apply internal and external painting, 3 coats of emulsion paint of approved brand and manufacture, including priming coat to give an even shade, thoroughly brushing the surface free from mortar. For existing building and verandah in block -1-	M ²	90		

For further information on UNHCR, please see <http://www.unhcr.org>

1.9	Supply and fix white ceramic floor tiles 400x400mm with min. 8mm thickness. (first sorting) the joints are to be properly grouted grey cement slurry @ 3.3 kg per sqm including pointing in porcelain tiles mixed with pigment & curing. in cement mortar of proportion (1:3) to proper line including cutting to required size & shape & fixing at corners splays & chambers, for block (1)	M ²	20		
1.10	Provide, manufacture and fix painted finished steel metal door 220x120cm using 4x8cm rectangular and square sections & 3mm steel sheet, lock and color as required directed by Engineer, including all accessories and hardware as approved.	No	1		
1.11	Provide, manufacture, assemble & fix metal steel window 100 x 100cm Main frame from rec. steel pipe (4x8cm), Leaf from rec. steel pipe (4x8cm) filled with bended steel sheet 3mm thick complete with paint, external grills as directed by Engineer	No	2		
1.12	Supply and fix 4 feet florescent light set with casing. The rate is including the wiring switches, conduits and all necessary accessories	No	2		
1.13	Supply and install 15amp socket. The rate is including the wiring switches, conduits and all necessary accessories	No	2		
1.14	Supply, install and connect 65" wall fan (orient). The rate is including the wiring switches, conduits and all necessary accessories	No	2		
1.15	Supply, install and AC 6000 unit	No	1		
	Subtotal for One Tukul				
	Total for two Tukul				
2	Pergola / Rakuba between the 2 Tukuls				
2.1	Excavate for Strip foundation 30x50cm, as per drawings & specifications	ML	9		
2.2	Provide and lay granular fill of approved type 20cm thick well-watered and compacted.	M ³	4		
2.3	Provide and build 1½ (one and half) brick wall in cement mortar 1:6, 130cm total height, 30cm under ground level and 100cm over ground level as per specifications & drawings.	M ²	9		
2.4	Provide materials and construct roof made of Ban woods not less than 10cm thickness used as columns, rafters, Bamboo purlins each 20cm c/c both ways covered with grass (BOOS) same as Guttia Style as per drawings and rules of workmanship	Job	1		

2.5	Provide & lay reinforced concrete mix (1:2:4), 10 cm thick for floors reinforced with 10mm steel bar each 20cm c/c as per specifications.	M ³	1.8		
2.6	Provide & apply internal and external plaster of cement mortar 1:6 for partition walls with clean and fine sand to give a total thickness of 20mm for walls, as per specifications & drawings	M ²	20		
2.7	Supply & apply internal and external painting, 3 coats of emulsion paint of approved brand and manufacture, including priming coat to give an even shade, thoroughly brushing the surface free from mortar.	M ²	20		
2.8	Supply and fix white ceramic floor tiles 400x400mm with min. 8mm thickness. (first sorting) the joints are to be properly grouted grey cement slurry @ 3.3 kg per sqm including pointing in porcelain tiles mixed with pigment & curing. in cement mortar of proportion (1:3) to proper line including cutting to required size & shape & fixing at corners splays & chambers	M ²	18		
2.9	Supply and fix 4 feet florescent light set with casing. The rate is including the wiring switches, conduits and all necessary accessories	No	2		
2.10	Supply and install 15amp socket. The rate is including the wiring switches, conduits and all necessary accessories	No	2		
2.11	Supply, install and connect 65" ceiling fan (orient). The rate is including the wiring switches, conduits and all necessary accessories	No	2		
Total for 1 Pergola / Rakuba					
Grand Total for 2 Tukul and 1 Pergola / Rakuba					

Name of Vendor.....

Address/Telephone No:

Email Address.....

Contact Person:

Delivery time in days:

Total Amount in Words:

Offer Validity Period:

Date:

Signature:

IN THE CAPACITY OF.....

OFFICIAL STAMP:

For further information on UNHCR, please see <http://www.unhcr.org>